

February 25, 2015

TO: Members of the Board of Trustees

FROM: Mun Y. Choi
Provost and Executive Vice President

Scott Jordan
Executive Vice President for Administration and Chief Financial Officer

RE: Fiscal Year 2016 Self-Supporting Program Fees for the University of
Connecticut, Storrs and Regional Campuses

RECOMMENDATION:

That the Board of Trustees approve a schedule of Self-Supporting Program Fees for Fiscal Year 2016 comprised of the following new fees: School of Business MS Human Resource Management – Admission Deposit, School of Business ABC Human Resource Management- Admission Deposit, Law School LL.M.- Energy & Environmental Law, Law School LL.M. – Human Rights and Social Justice; and adjustments to the following fees: Law School LL.M. Programs – Application Fee, Early College Programs – Early College Experience, School of Business – Fee Based Programs, School of Business – MS Financial Risk Management, Law School LL.M. – Insurance, Law School LL.M. – U.S. Legal Studies, and School of Business - Executive MBA.

BACKGROUND:

The University has an established student fee review process that categorizes the fees as follows: (1) Institutional Fees, which require central administrative approval, such as Tuition, Room, Board, Infrastructure Maintenance Fee and Self-Supporting Program Fees; (2) Academic Materials Fees, which are for consumables and instructional materials that are specific to a particular course or major; and (3) Student Fees, which include the General University Fee and student activity and service fees. Senior Management charged permanent committees with promoting a fee structure for the academic and student fees that supports excellence, provides comprehensive procedures, and is uniform without sacrificing efficiency and flexibility. These Institutional Fees are proposed by the University leadership.

See attached schedule for summary of recommended rate adjustments.

University of Connecticut - Storrs & Regional Campuses
Summary of Recommended Self-Supporting Program Fees for Fiscal Year 2016

Self-Supporting Program Fees require central administrative review and approval. The budgets for the operations are based upon what it takes to run the operation (including payment of debt service). These increases are proposed by the University's leadership.

	FY 2015 Approved	FY 2016 Proposed	\$ Increase	% Increase
Upon Application or Admission				
School of Business MS Human Resource Management - Admission Deposit ^A	-	\$500	-	-
School of Business ABC Human Resource Management - Admission Deposit ^A	-	\$100	-	-
Law School LLM Programs - Application Fee ^B	\$40	\$75	\$35	88%
Per Course				
Early College Programs - Early College Experience Resource Fee	\$15	\$20	\$5	33%
Per Credit				
Early College Programs - Early College Experience	\$25	\$35	\$10	40%
School of Business - Fee Based Programs (excluding EMBA and MSFRM)	\$750	\$825	\$75	10%
School of Business - MS Financial Risk Management	\$1,235	\$1,266	\$31	3%
Law School LL.M.- Insurance	\$1,190	\$1,226	\$36	3%
Law School LL.M.- U.S. Legal Studies	\$1,121	\$1,155	\$34	3%
Law School LL.M.- Energy & Environmental Law	-	\$1,155	-	-
Law School LL.M.- Human Rights & Social Justice	-	\$1,155	-	-
Per Program				
School of Business Executive MBA ^C	\$65,000	\$72,000	\$7,000	11%

^A Deposits are non-refundable. The applicable deposit will be applied to a student's first semester program fees. If the student withdraws from the program or fails to enroll, the admission deposit is forfeited.

^B The current application fee of \$40 has not changed since the 1993-1994 academic year. With the approval of the Human Rights and Social Justice and Energy & Environmental LL.M. programs, this increase will align the application fees for all LL.M. programs and offset the costs associated with processing the applications.

^C The School of Business proposed a two-stage increase to their Executive MBA program. The Board of Trustees approved the first stage on February 26, 2014.

University of Connecticut - Storrs and Regional Campuses Self-Supporting Program Fees

The Provost and Executive Vice President and the Executive Vice President for Administration and Chief Financial Officer have reviewed and by consensus endorsed the following recommendations and adjustments for FY16. The following recommendations for Self-Supporting Programs Fees are forwarded for consideration and approval.

Business

Recommendation: To approve the admissions deposit of \$500 for the MS in Human Resource Management program.

Justification: The MSHRM admission deposit will align the program with the practices of the MS in Financial Risk Management and MS in Business Analytics and Project Management programs. This deposit is non-refundable. The deposit will be applied to a student's first semester program fees. If the student withdraws from the program or fails to enroll, the admission deposit is forfeited.

Recommendation: To approve the admission deposit of \$100 for the Advanced Business Certificate in Human Resource Management program.

Justification: This deposit is non-refundable. The deposit will be applied to a student's first semester program fees. If the student withdraws from the program or fails to enroll, the admission deposit is forfeited. This is the first Advanced Business Certificate to propose an admission deposit.

Law

Recommendation: To approve the application fee of \$75 for all LL.M programs.

Justification: The current application fee of \$40 has not changed since the 1993-1994 academic year. With the approval of the Human Rights and Social Justice and Energy & Environmental LL.M. programs, this increase will align the application fees for all LL.M. programs and offset the costs associated with processing the applications.

Early College Experience

Recommendation: To approve the increased Early College Experience Resource Fee from \$15 to \$20 per course for the Early College Experience program.

Purpose & Justification: An increase in the Resource Fee will allow the Provost's Office to continue supporting important initiatives, including the development and facilitation of online learning at the University.

Recommendation: To approve the increased per credit fee from \$25 to \$35 for the Early College Experience program.

Purpose & Justification: The per-credit fee has not been increased since the 2006-2007 academic year. Since then, the University's operational expenses have increased, as has the proportion of free and reduced cost enrollments in the ECE program. This fee increase allows the program to effectively serve this important population.

Business

Recommendation: To approve the increased per-credit cost for fee-based graduate degree and certificate programs (excluding EMBA and MSFRM programs) from \$750 to \$825 per credit. The affected programs include, but are not limited to, the part-time MBA programs in Hartford, Waterbury, and Stamford, the on-line Masters in Accounting, the MS in Human Resource Management, the MS in Business Analytics and Project Management in Hartford, and the advanced business graduate certificates.

Purpose: The program increase will offset increased operating costs and enable the School to further invest in student services, including career services.

Justification: The per-credit increase is required to fund investment in student services and sustain increased personnel costs.

Recommendation: To approve the increased per-credit fee for the MS in Financial Risk Management from \$1,235 to \$1,266.

Purpose: The program increase will offset increased operating costs, and enable the School to further invest in student services, including career services.

Justification: The current per-credit rate has been in effect since Fall 2012. The program has grown from 20 students in 2011 to 130 in 2014. The per-credit increase is required to fund investment in student services and sustain increased personnel costs.

Recommendation: To approve the increased program fee for the EMBA from \$65,000 to \$72,000 (effective Fall 2015 for incoming EMBA class of 2017).

Purpose: The program increase will cover operating costs.

Justification: This increase was included in last year's approved fee proposal and represents the second year of a two-year plan to increase program fees.

LAW

Recommendation: To approve the increased per credit fee from \$1,190 to \$1,226 for the Insurance Law LL.M. program.

Purpose: To cover distance learning implementation costs.

Justification: Insurance Law LL.M., as a fee-based program, does not receive tuition revenue to cover operating or teaching costs. The proposal would increase the program's availability through distance learning.

Recommendation: To approve the increased per credit fee from \$1,121 to \$1,155 for the U.S. Legal Studies LL.M. program.

Purpose: To cover operating costs.

Justification: Strong recruitment efforts have increased the program's enrollment since its conception, and staff salary and benefits have increased since that time. The fee-based program does not utilize tuition revenue for any program related costs, including personnel.

Recommendation: To approve the new per credit fee of \$1,155 for the Energy & Environmental Law LL.M. program.

Purpose & Justification: The Board of Trustees approved the Energy & Environmental Law LL.M. program on December 10, 2014. The fee-based program does not utilize tuition revenue for any program related costs.

Recommendation: To approve the new per credit fee of \$1,155 for the Human Rights and Social Justice LL.M. program.

Purpose & Justification: The Board of Trustees approved the Human Rights and Social Justice LL.M. program on December 10, 2014. The fee-based program does not utilize tuition revenue for any program related costs.