



University of Connecticut
*Office of the Executive Vice President
for Administration and Chief Financial Officer*

February 27, 2013

TO: Members of the Board of Trustees

FROM: Richard D. Gray
Executive Vice President for Administration and Chief Financial Officer

Mun Y. Choi
Provost and Executive Vice President for Academic Affairs

RE: Fiscal Year 2014 Institutional Fees for the University of Connecticut, Storrs
and Regional Campuses

RECOMMENDATION:

That the Board of Trustees approve a schedule of Institutional Fees for Fiscal Year 2014 comprised of adjustments to the following fees: Infrastructure Maintenance Fee, Technology Fee, Online Fee, and Program Specific Fees (Law and Nursing).

BACKGROUND:

The University has an established student fee review process that categorizes the fees as follows: (1.) Institutional Fees, which require central administrative approval, such as Tuition, Room, Board, Infrastructure Maintenance Fee and self-supporting programs; (2.) Academic Materials Fees, which are for consumables and instructional materials that are specific to a particular course or major; and (3.) Student Fees, which include the General University Fee and student activity and service fees. Senior Management charged permanent committees with promoting a fee structure for the academic and student fees that supports excellence, provides comprehensive procedures, and is uniform without sacrificing efficiency and flexibility. These Institutional Fees are proposed by the University leadership.

Beginning with the Fall 2013 semester, the Student Union Building Fee will no longer be charged to undergraduate and graduate students on the Storrs Campus. The revenue received from the Student Union Building Fee, since its implementation in Fall 2003, will pay off the debt by June 2013. Therefore, it is not appropriate to continue charging students this fee.

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In addition, with the recent realignment of programs, integration and closing of the Center for Continuing Studies, the titles of fees recorded on student fee bills will need to be changed as they are no longer accurate. These changes in the titles only will affect such fees as CCS Course Fees, CCS University Fees, and CCS Continuous Registration Fees. The fee rates that students are charged will not change. The new titles will be more specific to the program such as Dietetic Internship Course Fee or Ex Leadership Course Fee or CT Writing Proj Program Fee, etc.

See attached schedule for summary of recommended rate adjustments.

University of Connecticut (Storrs & Regionals)

Summary of Recommended Institutional Fees

Fiscal Years 2013-2014

Institutional fees require central administrative review and approval. The budgets for the operations are based upon what it takes to run the operation (including payment of debt service). These increases are proposed by the University leadership.

	FY 2013	FY 2014 Proposed	% Increase
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Annual Rates			
Infrastructure Maintenance Fee	\$454	\$468	3.1%
Technology Fee-Undergraduate	120	150	25.0%
Technology Fee-Graduate	80	150	87.5%
Student Union Building Fee	26	0	-100.0%

Per Session & Non-degree			
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Technology Fee-Summer/Intersession and Non-degree	\$25	\$30	20.0%
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Per Credit			
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Law School LLM-Insurance	\$1,113	\$1,135	2.0%
Law School LLM-U.S. Legal Studies	1,003	1,053	5.0%
Online Course Fee-Undergraduate (summer and intersession only) and Graduate/Non-degree all sessions	0	20	100.0%

Per Program			
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Certificate Entry Into Nursing BS (CEIN_BS)	\$24,750	\$25,965	4.9%
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University of Connecticut (Storrs and Regional Campuses)
Infrastructure Maintenance Fee
Fiscal Years 2013 and 2014

I. Proposed action

A. Description of fee:

The revenue generated by the Infrastructure Maintenance Fee (IMF) is used to fund the debt service associated with South Campus and partially fund Operating and Maintenance Costs (O & M) related to UCONN 2000 projects. The FY 2013 current and FY 2014 proposed rate structure are proposed as follows:

FY 2013 Current						
		Undergraduates - Storrs, Regionals and Law School		Graduates and Social Work ^(A)		
Classification	# of Credits	Annual Rate	Graduate Assistant # of Credits	Annual Rate	Non-Grad Assistant # of Credits	Annual Rate
Full-Time	(12 or more)	\$454	(0 - 9)	\$454	(9)	\$454
Half-Time	(6 - 11)	\$228			(5 - 8)	\$228
Less Than Half-Time	(1 - 5)	\$114			(0 - 4)	\$114

FY 2014 Proposed						
		Undergraduates - Storrs, Regionals and Law School		Graduates and Social Work ^(A)		
Classification	# of Credits	Annual Rate	Graduate Assistant # of Credits	Annual Rate	Non-Grad Assistant # of Credits	Annual Rate
Full-Time	(12 or more)	\$468	(0 - 9)	\$468	(9)	\$468
Half-Time	(6 - 11)	\$234			(5 - 8)	\$234
Less Than Half-Time	(1 - 5)	\$118			(0 - 4)	\$118

^(A) Graduate Assistants are classified as full-time students and are charged the full-time rate. Continuous Registration Students who are registered for GRAD 5998, 5999, 6998 and 6999 are less than half-time students and are therefore charged the less than half-time rate.

B. Basis for requested revision:

The requested fee increases will be used to pay for increasing O & M costs related to UCONN 2000. The revenue generated by the fee also pays the annual debt service costs associated with the South Campus Residence Halls. The projected annual debt service costs for FY 2013 and FY 2014 are as follows:

<u>FY 2013</u>	<u>FY 2014</u>
\$1,923,336	\$1,922,342

C. Students affected:

All undergraduate, graduate, regional campus, Law, Social Work, and non-degree students will be affected.

D. Proposed date of implementation:

The increase would be effective Fall 2013.

II. Analysis

A. Fiscal need for fee:

Projected Revenue and Expenditures for the Infrastructure Maintenance Fee for Fiscal Years 2013 and 2014:

	FY 2013 <u>(Current)</u>	FY 2014 <u>(Proposed)</u>
Estimated IMF revenue	\$11,700,000	\$12,100,000
Debt Service Payments	<u>1,923,336</u>	<u>1,922,342</u>
Balance Available for O & M	9,776,664	10,177,658
Estimated O & M	<u>13,168,104</u>	<u>14,026,208</u>
O & M Shortfall ^(A)	<u><u>(\$3,391,440)</u></u>	<u><u>(\$3,848,550)</u></u>

^(A) Partially funded from tuition revenue and state appropriation.

B. Effect on other institutional or unit programs if fee is not approved:

If funding is not available for O & M costs associated with the new buildings, it may not be possible to maintain these buildings adequately.

C. Comparative student costs (other institutions):

1. University of Michigan-Ann Arbor
Infrastructure Maintenance Fee-\$185 per semester/\$370 annually (FY 2013)
This fee is charged to all students and the revenue funds infrastructure maintenance and renovations of physical assets.
2. Montana State University
Building Fees-\$324.00 (in-state) and \$412.80 (out-of-state) annually (FY 2013)
This fee is charged to all students and the revenue generated funds constructing, remodeling and maintaining university buildings.
3. Oklahoma State University
Academic Facilities Fee \$11.50 per credit, \$172.50 for 15 credits per semester/\$345 annually (FY 2013)
This fee funds renovations, maintenance and construction of academic facilities. The fee is charged to all students except veterinary medicine.

University of Connecticut (Storrs, Regional Campuses, and Law School)
University Information Technology Services (UITS)
Student Technology Fee
Fiscal Year 2014

I. Proposed action

A. Description of fee:

In order to provide the level of technology support expected by today's students, the following revisions to the Student Technology Fee are proposed. The revised fee will be assessed to all matriculated and certain non-degree, undergraduate, graduate, and Law School students at all campuses (excluding the Health Center) with some exceptions noted below. The anticipated additional revenue generated by the proposed rate increase will allow the University to continue expanding licensing agreements to students and to strengthen our commitment to improving and maintaining the University's academic technology infrastructure. This revised fee specifically provides funding for:

- Inclusion of the Law School Technology Fee which previously had been grandfathered as part of the Academic Materials Fee process;
- Equipment upgrades, replacement, and repair for high tech classrooms including bringing currently unsupported classrooms on-line; and
- Inclusion of University-wide student software site licenses.

B. Description of recommended revision:

The University instituted a Student Technology Fee beginning in fall 2012 that supports student information technology and media needs. This fee currently funds technology used by students in the libraries, virtual desktop technology, wireless networking, and the campus agreement for Microsoft Office Suite with upgrades. Not included in the original proposal were high tech classrooms and software recently requested by students such as Mac operating systems and Adobe.

C. Basis of requested revision:

The University Information Technology Services Division is proposing a revision to the current fee beginning in fall 2013. In the past, there has not been an annual operating budget to support high tech classroom equipment maintenance and replacement needs. The dependency on end-of-year (one-time) funds has hindered the University's ability to plan and adequately meet current needs. Additionally, students are requesting more software site licenses.

D. Students affected:

This proposal covers the following students at the following rates:

- All matriculated undergraduate students on all campuses at \$75 per (fall/spring) semester, \$150 per year, for an increase of \$15 per semester. All matriculated graduate students on all campuses at \$75 per (fall/spring) semester, \$150 per year, or an increase of \$35 per semester.
- This proposal includes the Law School Technology Fee which had previously been included as part of the Academic Materials Fee process. Law School students previously

paid \$68 per semester and no summer fee. This proposal removes the approval of that fee from the Academic Materials Fee Committee and increases the fee to \$150 per student per year for FY 2014

- Includes all winter, May, and summer session students, including Law School students, regardless of the number of credit hours taken, at the new proposed rate of \$30 per session. This reflects an increase of \$5 (\$30 for Law School students).
- All non-degree seeking students in the fall/spring semesters will be charged a \$30 per semester fee.
- This technology fee may be factored into new programs with comprehensive fees such as graduate certificates.
- This fee does not include students in certain School of Business programs that currently charge students a comprehensive (all inclusive) fee per credit or per program.
- The Provost will determine any exceptions to this procedure.

E. Proposed date of implementation:

The proposed date for implementation of the revised fee is the fall 2013 semester.

II. Analysis

A. Fiscal need for fee:

Support of High Tech Classrooms- Beginning in the late 1980's and early 1990's, the University introduced approximately a dozen "High Tech" classrooms for the delivery of coursework to students. Since that time, the number has expanded to more than 350 supported classrooms. All classrooms in newly constructed buildings are required to meet today's published standards for technology in the classrooms. This fee increase will expand the offering of technology-enabled classrooms in underserved or un-served areas of the campuses.

- As of July 2013, all classrooms will be centrally scheduled by the Registrar's Office. This change will move all classrooms using technology under the management of UITS for repairs and upgrades.
- Revenues generated by this fee increase creates a designated revenue stream and allows the University to begin a scheduled replacement program for equipment in the first generation of "High Tech" Classrooms, installed prior to 2004, and will expand to all classrooms.

Mac License for Student Suite with Upgrades-With the initial Student Technology Fee, the University extended the existing Microsoft Campus Agreement with a Student Option for licensing compliance. This allowed students to download the latest copies of Microsoft Office & Microsoft Windows at no additional cost. Students have requested that this benefit be extended to Mac users as well. Site Licensing for access to Adobe for all students is also under negotiation.

B. Impact on students if fee adjustment is not approved:

The University will have to continue to fund maintaining and improving high tech classrooms from any one-time year-end funds that may become available. Additionally, entering into student requested software/licensing agreements may be put on hold.

C. Comparative student costs:

The following chart was compiled from information reported by other research universities to reflect the level of student technology fees assessed to students:

University of Illinois, Urbana Champaign	Library/Tech Fee	\$244/semester
University of Maryland	Technology Fee	\$132/semester
University of Pittsburgh	Technology fee	\$175/semester
University of North Carolina, Chapel Hill	Education and Technology fee	\$435 per year
University of Washington	Technology fee	\$41/credit hour
Pennsylvania State University	Information Technology Fee	\$244/semester
Georgia Institute of Technology	Technology fee	\$107/semester

University of Connecticut
School of Law
LL.M. Fee – Insurance Law
Fiscal Year 2014

I. Proposed action

A. Description of fee:

The history of the LL.M. Insurance Fee:

2009/10	\$1,039/credit	\$24,936 per year
2010/11	\$1,070/credit	\$25,680 per year
2011/12	\$1,091/credit	\$26,184 per year
2012/13	\$1,113/credit	\$26,712 per year

B. Description of recommended revision:

For FY 2014, the School of Law proposes to increase the Insurance Law LL.M. Fee from \$1,113 per credit to \$1,135 per credit. This is an increase of approximately 2%. The total for 2 semesters would be \$27,240.

C. Basis of requested revision:

Most of the students in this program are lawyers at law firms or insurance companies in the United States. With the approval of our accrediting agency, we can now deliver the program via distance learning. However, the costs of such delivery are great. This fee proposal seeks to charge the delivery fees appropriately to the Insurance LL.M. program.

D. Students affected:

The total enrollment in the Insurance Law LL.M. program is approximately 33 students. This includes full and part-time students. All Insurance Law LL.M. students would be affected by this proposal.

E. Proposed date of implementation:

The proposed date of implementation would be fall 2013.

II. Analysis

A. Fiscal need for fee revision:

	FY 2010	FY 2011	FY 2012	FY 2013 (projected)	FY 2014 (projected)
Income	\$423,623	\$403,608	\$439,162	\$414,316	\$397,250
Expenditures	<u>371,139</u>	<u>339,664</u>	<u>347,308</u>	<u>254,993</u>	<u>340,838</u>
Gain/Loss	\$52,484	\$63,944	\$91,854	\$159,323	\$56,412

B. Effect on other institutional or unit programs if fee is disapproved:

If the fee is not approved, the School will need to utilize operational funds from the J.D. program or from the U.S. Legal Studies LL.M. program. We are now at a point where the Insurance Law LL.M. should be self-supporting in accordance with the original agreement with the American Bar Association and University of Connecticut Board of Trustees. This plan fits with the directive from the administration and the Board of Trustees to develop entrepreneurial projects.

C. Comparison schools costs – 12 credits per semester – FY13 costs:

American	\$40,800
Boston University	\$43,278
Case Western	\$44,500
Columbia	\$53,636
Duke	\$50,750
Fordham	\$48,900
Georgia	\$37,196
George Washington	\$40,128
Illinois	\$47,500
Indiana	\$38,232
Iowa	\$45,806
John Marshall	\$40,080
University of Miami	\$42,000
University of Michigan	\$51,010

D. Student approvals:

Student fee hearings were held in February 2013. Students were invited to participate both in person and via telephone conference.

**University of Connecticut
School of Law
LL.M. Fee – U.S. Legal Studies
Fiscal Year 2014**

I. Proposed action

A. Description of fee:

The history of the LL.M. – U.S. Legal Studies Fee:

2009/10	\$936/credit	\$22,464 per year
2010/11	\$964/credit	\$23,136 per year
2011/12	\$983/credit	\$23,592 per year
2012/13	\$1,003/credit	\$24,072 per year

B. Description of recommended revision:

For FY 2014, the School of Law proposes to increase the LL.M. Fee from \$1,003 per credit to \$1,053 per credit. This is an approximate increase of 5%. The total for 2 semesters would be \$25,272.

C. Basis of requested revision:

Over the past year, due to strong recruiting efforts, the enrollment in the U.S. Legal Studies LL.M. program has increased from a historical pattern of approximately 12 new students to approximately 20 students. Staff salaries, fringe benefits, worker compensation, and operational costs to support the program have increased during that time.

D. Students affected:

The total enrollment in the U.S. Legal Studies LL.M. program is approximately 32 students. This includes full and part-time students. All U.S. Legal Studies students would be affected by this increase.

E. Proposed date of implementation:

The proposed date of implementation would be fall 2013.

II. Analysis

A. Fiscal need for fee revision:

	FY 2010	FY 2011	FY 2012	FY 2013 (projected)	FY 2014 (projected)
Income	\$306,813	\$288,983	\$495,898	\$627,872	\$523,235
Expenditures	<u>277,341</u>	<u>408,599</u>	<u>369,194</u>	<u>515,125</u>	<u>484,440</u>
Gain/Loss	\$ 29,472	\$ (119,616)	\$ 126,704	\$ 112,747	\$ 38,795

B. Effect on other institutional or unit programs if fee is disapproved:

If the fee is not approved, the School will need to utilize operational funds from the J.D. program. This method was approved for utilization during the developmental years of the program. We are now at a point where the U.S. Legal Studies LL.M. should be self-supporting in accordance with the original agreement with the American Bar Association and University of Connecticut Board of Trustees. This plan fits with the directive from the administration and the Board of Trustees to develop entrepreneurial projects.

C. Comparison schools – 12 credits per semester – FY 2013 costs:

American	\$40,800
Boston University	\$43,278
Case Western	\$44,500
Columbia	\$53,636
Duke	\$50,750
Fordham	\$48,900
Georgia	\$37,196
George Washington	\$40,128
Illinois	\$47,500
Indiana	\$38,232
Iowa (international rate)	\$46,056
John Marshall	\$40,080
University of Miami	\$42,000
University of Michigan	\$51,010

D. Student approvals:

Student fee hearings were held in February 2013. Students were invited to participate both in person and via telephone conference.

University of Connecticut (Storrs & Regional Campuses)
Proposed New Online Course Fee
Fiscal Year 2014

I. Proposed action

A. Description of fee:

The University has many online courses and is creating more online opportunities for our students. We are proposing an Online Course Fee of \$20 per credit to offset specific mandated costs associated with online offerings.

B. Description of recommended revision:

The fee would be assessed on a per credit basis to graduate and non-degree students in fall/spring semesters; excluding undergraduate students in fall/spring semesters; and to all students in intersessions and summer session.

C. Basis of requested revision:

Requirements regarding State Authorization, Federal ADA compliance for online course delivery, and proctoring online exams adds new and significant costs to the University. An online course fee to be paid by students who enroll in online courses and directly benefit from this mode of course delivery would offset these costs.

D. Students affected:

Graduate and non-degree students taking online courses during fall/spring semesters would be assessed this per credit fee. All students (graduate, undergraduate, and non-degree) taking online courses during the summer or intersessions would be assessed this per credit fee. All students, regardless of major, degree, program, or revenue flow would pay this fee; as these costs are unique attributes to the University of Connecticut eCampus. Students in School of Business programs with comprehensive program fees will be excluded at this time. The School of Business will incorporate this per credit online fee into their next comprehensive program fee proposal to the Board. It is anticipated this will impact School of Business students starting May 2014 to allow for proper program notifications.

E. Proposed date of implementation:

Fall semester 2013.

II. Analysis

A. Fiscal need for fee revision:

The fee is needed to support the University of Connecticut's ability to offer high quality online courses, fund projected State Authorization, Federal ADA compliance and online exam proctoring costs.

B. Impact on students if fee request is denied:

If the fee is not approved, the funding to cover these new and unique costs would be required from other central or program funding; or the University's online initiative and current offerings may be greatly reduced in order to meet State and Federal compliance issues. This fee will provide resources to fund these anticipated costs.

C. Comparative student costs:

University's that assess an Online Course Fee

Boston University - \$60 per credit

University of Wisconsin - \$20 per credit

Texas A&M - \$50 per credit

UMASS Dartmouth - \$150 per course undergrad and \$200 per course grad

Johns Hopkins - \$150 per class

Western Michigan University - \$60 per credit

University of Connecticut (Storrs and Regional Campuses)
School of Nursing
Certificate Entry into Nursing BS Program Fee
Fiscal Year 2014

I. Proposed action

A. Program overview:

The School of Nursing Certificate Entry into Nursing BS degree (CEIN_BS formerly MEIN)) program is a self-supporting program for students who have a Bachelor's degree in a field other than Nursing. This calendar year program consists of 45 credits of pre-licensure education, which enables graduates of the program to complete the National Council Licensure Examination for Registered Nurses (NCLEX). Upon completion of the 12 month sequence, students earn a Certificate in Nursing and a Bachelor of Science degree. They can also apply for the MS in Nursing or the DNP, with a transfer of 9 credits from the first 12 months.

B. Description of fee:

The CEIN_BS program has extensive delivery costs. The comprehensive program fee covers all related program costs including program administration, clinical supervision, classroom instruction and computer-based NCLEX-like testing.

C. Description of recommended revision:

We are requesting approval to charge a CEIN_BS Program fee of \$25,965 for the January 2014 cohort. This is a 4.9% increase over the rate approved for the January 2013 cohort. The proposed all inclusive fee approximates \$577 per credit.

D. Basis for requested fee:

There has been a significant increase in program costs. Most instructors for both the clinical and didactic Nursing courses are adjuncts who are accomplished clinicians and teachers. Last year, we increased our adjunct faculty rate to \$2,500/credit, to be more competitive with other Schools of Nursing who employ adjunct faculty.

E. Students affected:

The maximum number of students in this program is 128 and all students would experience the same increase.

F. Proposed date of implementation:

Beginning with the January 2014 cohort.

II. Analysis

A. Fiscal need for fee revision:

As the School of Nursing CEIN_BS program operates as a self-funded comprehensive activity, revenues from student fees must be sufficient to cover program costs. To continue to thrive and grow, the expenses and quality must be balanced. The request is based on the cost of administering and delivering the program. The state university and community college programs have increased their adjunct faculty hourly rates to greater than \$65/hour with additional preparation and grading hours built into each contract. UConn's rate is currently \$52/hour which means we are losing qualified faculty to other

schools at the same time we have expanded enrollment. Faculty efforts to enhance student preparation and first time success rates on NCLEX now include sophisticated, computer-based nursing knowledge and application assessments throughout the program and a week-long test preparation course. The per-student cost for this additional service is \$600.

B. Effect on other institutional or unit programs if fee is disapproved:

Without approval of the fee, the CEIN_BS program will require institutional funds to continue. The University of Connecticut fills a critical need by championing, increasing and enhancing the State of Connecticut's nursing workforce to meet the needs of the citizens. We prepare more new Nurses each year than any other Connecticut program. With the CEIN_BS program we are able to double the number of new Nurses from those who complete our traditional baccalaureate in Nursing program. In addition, not offering this program would result in fewer applicants to UConn's Nursing graduate programs which produce the clinical Nursing leaders that shape health care delivery.

C. Comparative student costs:

Other programs in the State of Connecticut:

- Southern Connecticut State University's second baccalaureate program (Accelerated Career Entry or ACE Program) is 53 credits and, for 2012-2013, costs \$15,911 (in-state student) or approximately \$300 per credit (with additional \$1,025 fees). For out-of-state students the costs are \$27,109 or approximately \$512 per credit (with additional fees of \$1,025).
- Fairfield University's second baccalaureate program is a minimum of 60 credits over 15 months (four semesters) at \$42,600 for the program (\$710/credit hour for 2012-2013 with additional fees of \$1,660).
- There is no accelerated second degree program at Saint Joseph College, but they do accept second degree students as transfers into their Nursing program. Undergraduate full time 2012-2013 tuition for junior/senior year is \$31,836 per year with additional fees of \$1,418.
- Yale University offers the Graduate Entry Prespecialty in Nursing (GEPN) a program for non-Nursing college graduates, but their program requires the student to be at Yale for three full time academic years. The student earns a certificate in Nursing (eligible for NCLEX and licensure as an RN) and then earns a master's degree. The cost for the spring and fall semesters is \$16,065 each and the summer session is \$12,775 for a first year total of \$44,905 for the pre-licensure portion. Additional fees vary but can range from \$1,655 to \$3,565 per semester.

These data indicate that the proposed fee is in alignment with other programs in Connecticut and we will remain competitive.

D. Student involvement in fee revision proposal:

We have not yet begun recruiting for the 2014 cohort, but in upcoming information sessions we will inform potential applicants of the fee increase.