



University of Connecticut
*Office of the Vice President and
 Chief Financial Officer*

December 19, 2011

TO: Members of the Board of Trustees
 FROM: Peter J. Nicholls
 Provost and Executive Vice President for Academic Affairs

Richard D. Gray
 Vice President and Chief Financial Officer

RE: Fiscal Year 2013 Academic Materials Fees for the University of Connecticut,
 Storrs and Regional Campuses

RECOMMENDATION:

That the Board of Trustees approve a schedule of Academic Materials Fees for Fiscal Year 2013 as follows: creation of new major or course fees (Fine Arts, Agriculture & Natural Resources, Liberal Arts & Sciences, and Engineering) and adjustments to course fees (Agriculture & Natural Resources and Liberal Arts & Sciences).

BACKGROUND:

The University has an established student fee review process that categorizes the fees as follows: (1.) Institutional Fees, which require central administrative approval, such as Tuition, Room, Board, Infrastructure Maintenance Fee and self-supporting programs; (2.) Academic Materials Fees, which are for consumables and instructional materials that are specific to a particular course or major; and (3.) Student Fees, which include the General University Fee and student activity and service fees. Senior Management charged permanent committees with promoting a fee structure for the academic and student fees that supports excellence, provides comprehensive procedures, and is uniform without sacrificing efficiency and flexibility. The committees are comprised of students, faculty, and administrative representatives. This fee proposal was presented to and approved by the Vice President and Chief Financial Officer and the Provost and Executive Vice President for Academic Affairs.

See attached schedule for summary of recommended Academic Materials Fees.

An Equal Opportunity Employer

352 Mansfield Road Unit 2122
 Storrs, Connecticut 06269-2122

Telephone: (860) 486-3455
 Facsimile: (860) 486-1070

University of Connecticut (Storrs and Regionals)

Summary of Recommended Academic Materials Fees

Fiscal Year 2013

Academic Materials Fees are assessed for essential consumables, instructional materials and other direct costs (such as equipment rentals and field experiences) that are specific to particular courses and majors. These fees are recommended by the Academic Materials Fee Committee.

Description	Fee Per Semester		
	FY2012 Current	FY2013 Proposed	Notes
Major Fees			
Fine Arts			
Music and Music Education Programs	Presently course fee 1/2 hr \$175, 1 hr \$350	\$500	Increase and change to a Major Fee
Course Fees*			
Chemistry (CHEM 1128Q)	\$10	\$27	*Increase
Chemistry (CHEM 1137Q)	\$35	\$75	Increase Level 5
Chemistry (CHEM 1138)	\$35	\$75	Increase Level 5
Engineering (CE 3520)	\$0	\$17	*New Level 1
Engineering (CHEG 4137W)	\$0	\$50	New Level 4
Engineering (CHEG 4139)	\$0	\$25	*New Level 2
Engineering (CMBE 3055, 4004)	\$0	\$50	New Level 4
Engineering (EE 4242, 4244)	\$0	\$75	New Level 5
Engineering (ENVE 3200)	\$0	\$29	*New Level 2
Geoscience (GSCI 4390)	\$0	\$35	New Level 3
Marine Sciences (MARN 1002)	\$0	\$0	Fee eliminated in FY12
Music (MUSI/FINA 1001)	\$0	\$25	*New Level 2
Nutritional Sciences (NUSC 3234, 3271)	\$20	\$25	*Increase
Pathobiology (PVS 2100)	\$0	\$50	New Level 4

*Course Fees are assessed at pre-determined levels unless the fee existed prior to the Academic materials Fees Process. There is also flexibility at level 3 and below to charge actual cost upon approval by the committee.

Level 1 = \$10, Level 2 = \$20, Level 3 = \$35, Level 4 = \$50, Level 5 = \$75

University of Connecticut (Storrs and Regional Campuses)
Academic Materials Fees Committee
Fiscal Year 2013

The Academic Materials Fees Committee has reviewed and by consensus, endorsed the following recommendations and adjustments for FY 2013. On behalf of the Committee, the following recommendations are forwarded for your consideration.

Major Fee

FINE ARTS

Music & Music Education

Recommendation: To approve a per semester \$500 major fee in Music and Music Education.

Purpose: This fee presently exists as a course fee “Applied Music course fee (MUSI 1221, 1222 and 3222)” for costs associated with private lessons, accompanist, purchases of ensemble music, and piano tunings and instrument repairs in the amount of \$350.

Justification: The actual cost per student is approximately \$1,187 in both the Music and Music Education Programs. This \$500 major fee will replace the existing course fee of \$350.

Course Fees

COLLEGE OF AGRICULTURE & NATURAL RESOURCES

Nutritional Sciences

Recommendation: To approve an increase from \$20 to \$25 for NUSC 3234 and 3271.

Purpose: To cover consumable lab supply expenses.

Justification: The cost of consumable lab supplies have increased from \$20 to \$25.23 per student.

Pathobiology

Recommendation: To approve a new course fee of \$50 for PVS 2100.

Purpose: To cover consumable lab supply expenses.

Justification: The cost of consumable lab supplies is \$50.64 per student.

LIBERAL ARTS AND SCIENCE

Chemistry

Recommendation: To approve an increase from \$25 to \$75 for CHEM 1137Q.

Purpose: For consumable lab supplies.

Justification: The approximate cost per student is \$93.

Recommendation: To approve an increase from \$35 to \$75 for CHEM 1138.

Purpose: For consumable lab supplies.

Justification: The cost per student is approximately \$134.

Recommendation: To approve an increase from \$10 to \$27 for CHEM 1128Q.

Purpose: For consumable lab supplies.

Justification: The approximate cost per student is \$27.47.

Geoscience

Recommendation: To approve a new fee of \$35 for GSCI 4390.

Purpose: To cover the cost of food for a weekend trip (camp-out where they do field work in Geoscience).

Justification: The actual cost of food per student is \$35.

Marine Sciences

The Committee approved elimination of the \$10 fee for a field trip in MARN 1002 as the field trip was cancelled beginning in fall 2011 when enrollment in the class made the field trip impossible.

ENGINEERING

Recommendation: To approve a new fee of \$50 for CHEG 4137W.

Purpose: To cover consumable expenses used in the lab.

Justification: The actual cost per student is \$62.

Recommendation: To approve a new fee of \$25 for CHEG 4139.

Purpose: To cover consumable expenses used in the lab.

Justification: The actual cost per student is \$26.

Recommendation: To approve a new fee of \$17 for CE 3520.

Purpose: To cover consumable expenses in the lab.

Justification: The actual cost per student is \$17.76

Recommendation: To approve a new fee of \$29 for ENVE 3200.

Purpose: To cover consumable expenses in the lab.

Justification: The actual cost per student is \$29.03

Recommendation: To approve a new fee of \$75 for EE 4242 and 4244.

Purpose: To cover consumable expenses in the lab.

Justification: The actual cost per student is \$123.

Recommendation: To approve a new fee of \$35 for CMBE 3055 and 4004.

Purpose: To cover consumable expenses in the lab.

Justification: The actual cost per student is \$46.

FINE ARTS

Music

Recommendation: To approve a new fee of \$25 for MUSI 1001 and FINA 1001.

Purpose: To cover clothing purchased for students in Earthtones: World Vocal Ensemble.

Justification: To keep the students looking uniform and in concert attire.