9-19-16

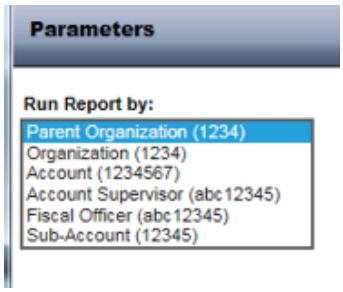
Good Morning,

As a reminder, the new University hierarchy has now been loaded into KFS. The new 8-tiered structure replaces the previous 5-tiered structure.

Previously in KFS	Core-CT
(U) University (E) Executive Level (V) Division/Unit (D) Department (B) Sub-Department	(U) UOC-PRES – University (4) UOC-DIVS – Division (5) UOC-VP-CAB – VP / Cabinet (6) UOC-AVP-DN – AVP / Dean (7) UOC-DISGRP – Grouping/Assoc Dean (8) UOC-DEPT – Department (9) UOC-SBDPT1 – Sub-Department 1 (T) UOC-SBDPT2 – Sub-Department 2

Two different views of the new organizational structure are available on the Office of Budget and Planning website through the following link http://budget.uconn.edu/university-organizational-structure/. In the Organizational Chart view, a blue shaded box represents an area that has other organizations reporting to it.

Reporting:
The standard KFDM reports have been updated to include an additional filter which will allow users the flexibility to select a specific organization *(Organization (1234)*) or all organizations which report to it *(Parent Organization (1234)*).



The attached file offers a sample comparison of the old and new views of an organization.

A few of the changes you will notice:

1. Organizations no longer start with a 0.
2. The highest level of each organization can have accounts assigned to it.
3. Departments at Level 8 must have a unique head assigned, otherwise the organization moves down to Level 9 or 10 (T).

Remember that if you have custom WebFOCUS reports using the previous level hierarchy, you will need to update them to pull the new hierarchy information.

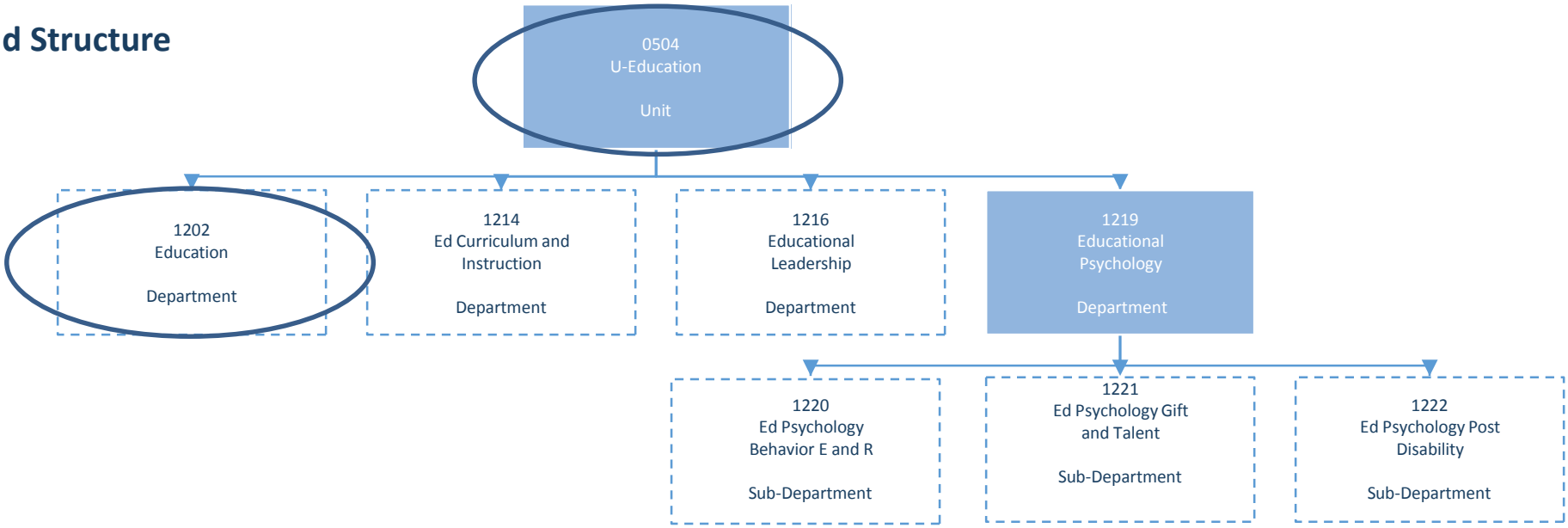
Support and Questions:
If you encounter any KFS problems resulting from this change, please contact the Finance Systems Team through the UITS Help Center at 860-486-4357 or enter a ticket at http://serviceit.uconn.edu.

If you have any questions on the specific assigned levels or the new structure of your organization, please contact Reka Wrynn at reka.wrynn@uconn.edu.

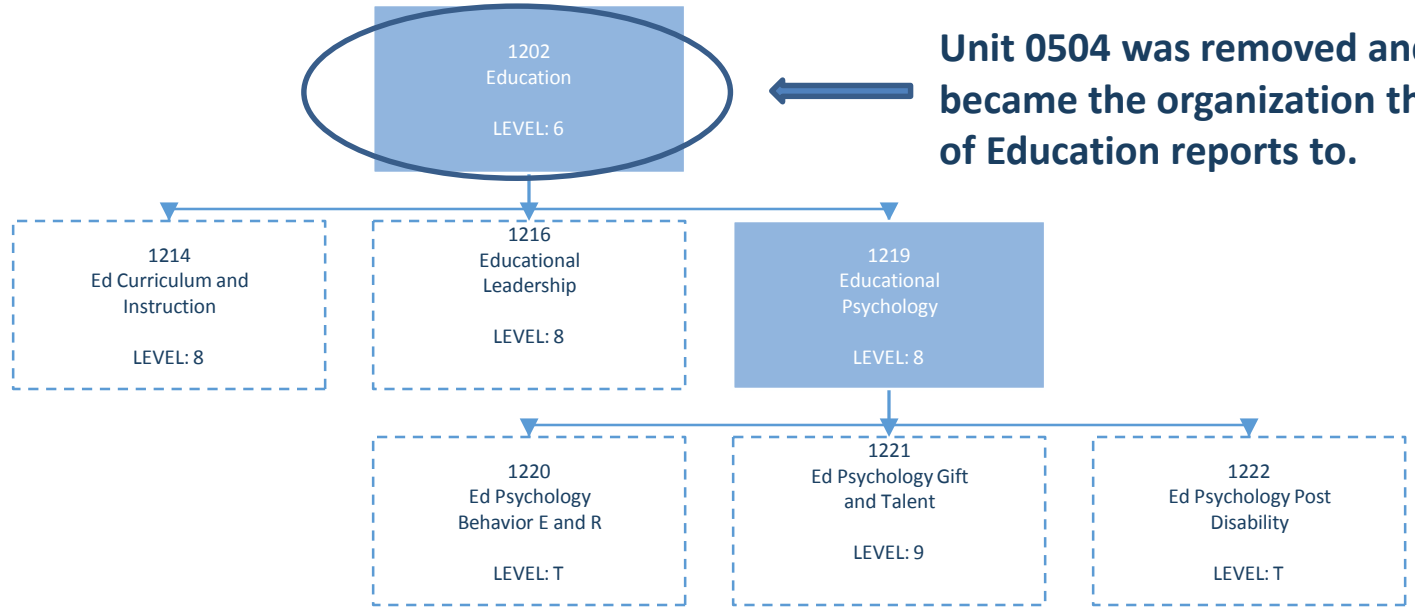
Information on how to request organizational changes in the future will be communicated separately.

UConn - Sample Organizational Structure

Old Structure



New Structure



Unit 0504 was removed and 1202 became the organization that all of Education reports to.

A blue shaded box represents an area that has other organizations reporting to it.